

Kol Nefesh Masorti Synagogue Privacy Statement

Updated 4 June, 2018

1. We are the Controller in respect of your personal data.

- Our full name: Kol Nefesh Masorti Synagogue (hereafter KNMS)
- Our contact details:

Kol Nefesh Masorti Synagogue
Leonard Sainer Centre, Jewish Care
Rectory Lane
Edgware
Middx HA8 7LF

<http://www.kolnefesh.org.uk/>

Email:

Convenor: convenor@kolnefesh.org.uk
Rabbi Joel Levy: rabbi@kolnefesh.org.uk
Administrator: admin@kolnefesh.org.uk

2. We are collecting your personal data for the following purposes:

- To monitor and improve our service to you, and to contact you with KNMS news, newsletters, and information about events that are going on, whether organised by KNMS, or which KNMS is supporting;
- To ask you to take part in community activities for which you have volunteered (such as services, kiddush, or security rotas) or to invite you to volunteer;
- To meet pastoral and welfare needs and to invite you to engage in community initiatives;
- To tell you about fundraising activities that KNMS is promoting and to invite you to make donations.

We may send you emails, text messages, social media messages and hard-copy post about such activities and services, and we may on occasion telephone you. We might also contact you by email, post or phone to discuss the content of these communications with you for market research purposes.

3. The lawful basis for processing the personal data of our members, service users and supporters is that we have a legitimate interest in doing so, namely that as a community we need to hold a certain amount of personal data relating to these data subjects so that we can provide a service and communicate with them.

4. The lawful basis for processing any sensitive data you provide us with (for example, religious affiliation or medical information) is your explicit consent.

5. The lawful basis for sending you electronic marketing communications is your consent.
6. The recipients or categories of recipients of your personal data are: KNMS volunteer members and Masorti Judaism (including Masorti Judaism's youth movement, Noam, and its young adult arm, Marom). In addition, if you join the burial scheme associated with KNMS, we will pass a limited amount of data on to the Jewish Joint Burial Society (JJBS).

The following statement has been provided by JJBS:

"Information provided to JJBS includes personal details of members and their children under the age of 21 (name, gender, address and date of birth). This data is required under contract to ensure that we are able to provide a burial for your member.

"We process this information to enable us to estimate the future liabilities of the JJBS. We never use this information for marketing purposes and nor do we pass it onto any third parties.

"Once someone has died they are no longer subject to the regulations and we hold the information about them indefinitely.

"If you terminate your membership with the synagogue you can request to be forgotten but if you wish to re-join and we have no prior information then you may lose some of your membership rights and also your right to a future discounted non-member funeral."

7. If we are relying on your consent to process data or send you marketing communications, you may withdraw your consent at any time by notice to us.
8. In order to ensure our communications with you are relevant, we may supplement our records by adding data about you from publicly-available sources of information.
9. Access to personal data is limited to personnel who need access and appropriate security is in place to avoid unauthorised sharing of information. In order to contact you, we may provide your details to a volunteer who has responsibility for an event or activity, and if we do so, we do so on the strict basis that it is only to be used for that limited purpose. We may make your data available to third party contractors for the purpose of operating our services (for example, mailing houses, tour operators). Any such contractor will be required to store your data securely, use it only for the intended purpose, and to destroy it upon completion of the service for which it is being used.
10. We do not make our mailing list available to any third parties other than Masorti Judaism and we will not disclose your personal data to anyone else, unless required to do so by a court of competent jurisdiction or an official regulator.
11. We will keep your data secure, using up-to-date software, secure passwords and backup solutions.
12. Your personal data will be stored for the duration of your engagement with KNMS as a member, supporter or service user, and for seven years after your last interaction with KNMS.
13. In order to help us communicate with you and to store data cost-efficiently, we use various third party solutions, some of which store the data using cloud-based technologies. This means that personal data may be stored outside of the European Economic Area.

14. You have the right to request from us access to and rectification or erasure of personal data or to restriction of processing concerning you or to object to our processing of the data as well as the right to data portability.
15. You have the right to complain to the Information Commissioner's Office about the manner in which we process your personal data.
16. Your provision of personal data to us is not a contractual or legal requirement, except if you are joining the burial scheme associated with KNMS, or getting married under the auspices of KNMS (if you do not supply your personal data to us, we will not be able to process your burial scheme or wedding application). However, should you not provide your personal data to us, we will be unable to provide a service to you or to keep you informed about KNMS activities.